1. Name & Address of Programme:
   Implementing Agency
   *(with Tel/ Fax /E-mail)*

2. Programme Location:

3. Programme Date: From _______________ to ____________

4. Name of the Coordinator:

5. No. of candidate attended the programme: _______ (Male ____  Female ____)

6. List of participants: *ANNEXURE – I*

7. Program schedule: *ANNEXURE – II*

8. List of resource persons: *ANNEXURE – III*

9. List of industries visited: *ANNEXURE – IV*

10. Participant’s feedback: *ANNEXURE – V*

11. Photographs of Programme: Attach one group photo, one classroom
    photo and one industry/institute visit photo
**ANNEXURE – I**

**LIST OF PARTICIPANTS**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of Participant</th>
<th>Age</th>
<th>Male / Female</th>
<th>Education</th>
<th>Category: Gen / SC / ST / OBC / Minority</th>
<th>Aadhaar Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
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</tbody>
</table>

**ANNEXURE – II**

**PROGRAMME SCHEDULE**

<table>
<thead>
<tr>
<th>Date and Day</th>
<th>Session*</th>
<th>Subject / Topic</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>DD/MM/YY</td>
<td>1</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>1st Day</td>
<td>2</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>1</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DD/MM/YY</td>
<td>I</td>
<td></td>
<td>II</td>
</tr>
<tr>
<td>2nd Day</td>
<td>II</td>
<td></td>
<td>III</td>
</tr>
<tr>
<td></td>
<td>III</td>
<td></td>
<td>IV</td>
</tr>
<tr>
<td>……“n” day</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* = Each session is one hour fifteen minutes

**ANNEXURE – III**

**LIST OF FACULTY / RESOURCE PERSON**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name and Address</th>
<th>Designation</th>
<th>Organisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>2</td>
<td>3</td>
</tr>
</tbody>
</table>

**ANNEXURE – IV**

**LIST OF INDUSTRIES VISITED**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name, Address and contact details</th>
<th>Products / Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>2</td>
</tr>
</tbody>
</table>

| 2       |                                  | 3                  |
ANNEXURE – V

FEED BACK ANALYSIS OF PARTICIPANT
(Please submit only Quantitative and Qualitative Summary)

Programme Location: ........................................
Date: From ......................... To ....................

Q.1) From where you got the information about this programme?
    a) Pamphlets / Broacher  b) Newspaper Advertisement
    c) Posters/ Hand Bills    d) Other (Please Specify)

Q.2) What is your opinion about the duration of Programme?
    a) Short  b) Adequate  c) Long

Q.3) Did you find the Programme useful?
    a) Very much   b) To some extent  c) Not useful

Q.4) Did it fulfill your expectations?
    a) Yes  b) To some extent  c) No

Q.5) Planning of the Programme
    a) Excellent  b) Very good  c) Good  d) Satisfactory  e) Poor