

DST – NIMAT PROJECT

PROFORMA FOR POST PROGRAMME REPORT (PPR) OF EAC

(Effective from 01.04.2017)

(To be submitted within a month after completion of each programme)

1. Name & Address of Programme :
Implementing Agency
(with Tel/ Fax /E-mail)
2. Programme Location :
3. Programme Date : From _____ to _____
4. Name of the Coordinator :
5. No. of candidate attended the programme : _____ (Male ____ Female ____)
6. List of participants : **ANNEXURE – I**
7. Program schedule : **ANNEXURE – II**
8. List of resource persons : **ANNEXURE – III**
9. List of industries visited : **ANNEXURE – IV**
10. Participant's feedback : **ANNEXURE – V**
11. Photographs of Programme : Attach one group photo, one classroom photo and one industry/institute visit photo

ANNEXURE - I

LIST OF PARTICIPANTS

Sr. No.	Name of Participant	Age	Male / Female	Education	Category: Gen / SC / ST / OBC / Minority	Aadhaar Number
1	2	3	4	5	6	7

ANNEXURE - II

PROGRAMME SCHEDULE

Date and Day	Session*	Subject / Topic	Faculty
1	2	3	4
DD/MM/YY 1 st Day	I		
	II		
	III		
	IV		
DD/MM/YY 2 nd Day	I		
	II		
	III		
	IV		
....."n" day			

* = Each session is one hour fifteen minutes

ANNEXURE - III

LIST OF FACULTY / RESOURCE PERSON

Sr. No.	Name and Address	Designation	Organisation
1	2	3	4

ANNEXURE - IV

LIST OF INDUSTRIES VISITED

Sr. No.	Name, Address and contact details	Products / Service
1	2	3

ANNEXURE – V

FEED BACK ANALYSIS OF PARTICIPANT
(Please submit only Quantitative and Qualitative Summary)

Programme Location:

Date: From To

Q.1) From where you got the information about this programme?

- a) Pamphlets / Broacher b) News paper Advertisement
c) Posters/ Hand Bills d) Other (Please Specify)

Q.2) What is your opinion about the duration of Programme?

- a) Short b) Adequate c) Long

Q.3) Did you find the Programme useful?

- a) Very much b) To some extent c) Not useful

Q.4) Did it fulfill your expectations?

- a) Yes b) To some extent c) No

Q.5) Planning of the Programme

- a) Excellent b) Very good c) Good d) Satisfactory e) Poor